

**STATE ENHANCED 9-1-1
ADVISORY COMMITTEE
MEETING MINUTES
JUNE 12, 2003**

Members Present:

Chair, Naomi Wu, *Small Rural Counties - West*
Mike Akin, *Association of Washington Cities - West*
Dan Aycock, *Member at Large*
Rebecca Beaton, *Washington Utilities and Transportation Commission (WUTC)*
JoAnn Boggs, *Small Rural Counties - East*
Bob Connell, *Verizon*
Jack Cvitanovic, *Department of Health*
Marlys Davis, *King County*
Marty Knorr, *Washington State Patrol*
Chris Mace, *Washington State Association of Sheriffs and Police Chiefs*
Jeanne Massingham, *Washington State Emergency Management Association (WSEMA)*
Lynn Mell, *T-Mobile USA*
Jim Potts, *Fire Protection Policy Board*
Terry Stapleton, *Washington Independent Telephone Association (WITA)*
Markus Volke, *Qwest*
Marj Williams, *Large Urban Counties – West*

Alternate Members Present:

Tim Goss, *National Emergency Number Association (NENA)*
Peggy Fouts, *Association of Public-Safety Communications Officials (APCO)*
Wayne Wantland, *Large Urban Counties – East*

Guests Present:

Ben Keller (*Garfield*), Diana Hupp (*Mason*), Deanna Wells (*Cowlitz*), Kathy Miller (*Qwest*), Mike Fagan (*Sprint*), Julie Mace (*Klickitat*), Tom Page (*WIN211*), John Didion (*Pacific*), Tim Ticen (*Whatcom*), Bill Brackin (*WIN211*), Sophia Byrd (*WA Association of Counties*), Dan Youmans (*AT&T Wireless*), Jean Nealy (*Clark*), Dave Brown.

County Coordinators Present:

Naomi Wu (*Clallam*), Roger Trump (*Columbia*), Cindy Barnd (*Cowlitz*), Dennis English (*Douglas*), Rose Parr (*Ferry*), Virginia Boyd (*Garfield*), **Peggy Fouts** (*Grays Harbor*), Tom Shaughnessy (*Island*), **Marlys Davis** (*King*), Steve Reinke (*Kittitas*), Dee Ann Edwards (*Lincoln*), **Mike Akin** (*Mason*), Stephanie Fritts (*Pacific*), **JoAnn Boggs** (*Pend Oreille*), John Wilding (*Pierce*), Deb Welsh (*Skagit*), Dave Cox (*Skamania*), **Marj Williams** (*Snohomish*), Laurie Miller-Johnson (*Spokane*), Dan Bardsley (*Wahkiakum*), Dac Jamison (*Whatcom*), **Dan Aycock** (*Walla Walla*), and Wayne Wantland (*Yakima*),

Bob Oenning, Kurt Hardin, David Irwin, Catherine Bartholomew, Lorri Hergert, Teresa Lewis, and Dave Griffith

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|----------------------------------|----------------------------|
| • State Office | \$ 300,000 |
| • Statewide Services | \$ 2,185,000 |
| • Wireless Implementation | \$ 4,500,000 |
| • Wireless Operations(requested) | \$ 2,800,000 |
| • Contingency/Reserve | <u>\$ 180,000</u> |
| • TOTAL | <u>\$ 9,965,000</u> |

Wireless Statewide Service

• LEC Interface costs	\$ 1,905,000
• 2004 New LEC Interface costs	\$ 100,000
• Training Contracts	\$ 75,000
• Vulnerability Analysis	\$ 60,000
• Intertandem	\$ 30,000
• Miscellaneous	\$ 15,000
• TOTAL	\$ 2,185,000

There was a question of what is a *Vulnerability Analysis*. Kurt explained that Vulnerability Analysis is an assessment of the entire 911 network to determine the potential threat of terrorist actions. There has never been a vulnerability analysis of the network to see how the system would hold up under those kinds of conditions. The question was asked would there be any Homeland Defense funding for this. Kurt stated that there does not appear to be any funding available to do this kind of study. If some comes available then the State Office will ask for it. There was another question if the consultants were included in the miscellaneous section. Kurt stated that there are no consultants' budgeted for the 2004 fiscal year. There was a request for a quarterly report from the current consultants. Those will be handed out at the next Advisory Committee.

FY2004 SHORTFALL

• Revenue	\$ 7,500,000
• Funding Requests	\$ 9,965,000
• Deficit	\$ -2,465,000
• Fundable Operations Contracts	\$ 335,000

Kurt presented the Wireless Operations Fundable Items that have been requested.

Option 1

Maintain the current situation

- Fund \$ 335,000 of the requested Wireless Operations Contracts
- Funding will go through a portion of the Telephone systems
 - \$312,191 / \$ 689,615 (45% funded)

Option 2

Fund LEC Interface costs for counties with a single Primary PSAP

- LEC Interface costs funded for 36 counties
- Costs reduced to \$ 800,000 (annual reoccurring costs)
- Call taker salaries partially funded
 - \$1,440,000 / \$ 1,621,281 (89% funded)

Option 3

Fund LEC Interface Costs through Wireless Operations Contracts

- LEC Interface costs are S2.0 – become second priority for funding
- 31 Counties would receive Operations contracts
- Benton, Clark, Franklin, King, Pierce, Snohomish, Spokane and Yakima would not receive funding.
- Funding would go through UPS (100%)

Option 4

Fund LEC Interface Costs for Counties sharing Selective Routers (SR)

- Potential cost savings by combining trunks for counties from carriers
- Funding would cover a portion of Call Taker Salaries
 - \$343,512 / \$ 904,294 (38% funded)
 - Could potentially fund additional call taker salaries depending on efficiencies

State Office Recommendation

- This is essentially a recommendation from the Advisory Committee on how to disburse funds to the counties
- Any decision by the State E911 Office must ensure 911 service is available to all citizens, including wireline and wireless subscribers.

Naomi Wu presented Jon Kaino's possible options **[ENCL 2]** to the committee.

- Move salary assistance funding upward on the priority list of the wireless side
- Fund current levels of salary assistance out of wireline for one more year until implementation is complete and additional wireless money is 'free-up'. (we have funded wireless costs with wireline money for the last 10 years, why not one more year?)
- Extend the implementation process and redirect that money to operations to the extent necessary to provide for current levels of salary assistance.
- Use fund balance to 'tide us over' while implementation is completed.

Bob Oenning stated that the last option is not available, since the Legislation has already given the appropriation on the fund balance and that money is already spoken for. Kurt stated that option 2 of Mr. Kaino's is not an option either.

There was a request that the state office send out the revenue report form to the large counties. The state office will send this out.

Kurt explained the issues with salaries:

Salary breakout for 2003

Common	
Call Takers	\$ 100,000
MSAG	\$ 35,000
911 Coordinators	<u>\$ 45,000</u>
TOTAL	\$ 180,000

Salary breakout for 2004

Common	
Call Takers	\$ 127,000
911 Coordinators	\$ 45,000
Wireline	
MSAG	\$ 15,000
Wireless	
MSAG	\$ 15,000
Mapping Administrator	<u>\$ 45,000</u>
TOTAL	\$247,000

Salary Increase

- 2003 \$180,000
- 2004 \$247,000
- **Difference \$ 67,000**
- That is an increase of 37%
- Wireless operations salary \$ 38,100

Discussion ensued regarding the presented information.

Wayne Wantland motioned for a strawpoll on Option #2 presented by the state and to make-up the difference through a phased approach to implementation contracts. Chris Mace seconded the motion. Discussion ensued regarding the motion.

Wayne Wantland amended the motion to add funding 100% of the operation contracts and to make-up the difference thru Phase II implementation. Chris Mace seconded the amendment. Peggy Fouts called for the question. 8 out of 19 voted in favor – 5 abstained.

Marj Williams motioned to adopt Option #1 – Maintain current situation and to pay all the LEC charges. For the counties who cannot afford to implement phase II for them to pull their requests off the table, leaving more money for operations contracts (this also frees-up local money for operations rather than toward an implementation that they can not afford to sustain). Have the State office do an implementation schedule based on projected revenue and then phase in the Phase II implementation on the schedule set forth by the State office.

Tim Goss seconded the motion. Discussion ensued regarding the motion. There was a question brought up – where does it say that Phase II has to be implemented within one year? There were some mid-size counties that wanted to know if the Attorney General (AG) agrees with some of the bigger counties not implementing Phase II this year so that the smaller counties can receive enough money to implement this year and that next year there would be extra money to help the mid-size counties implement Phase II. Kurt said that he would check with the AG on if this were a possibility. *Peggy Fouts called for the question. Marj Williams and Tim Goss voted yes. Many nays. The motion did not pass.*

Peggy Fouts asked for the State Office to move Phase II county mapping and Phase I MSAG coordinator from Wireless Implementation over to the wireline operations contracts.

Wayne Wantland motioned to adapt Option #2 - Fund LEC Interface costs for counties with a single Primary PSAP and to implement a phased in process of implementing Phase II over a period of time determined by the State office in coordination with the counties. Peggy Fouts seconded the motion. Discussion ensued regarding the motion. Dan Aycock called for the motion. ***The motion passed. The following abstained from the motion: Marty Knorr, Terry Stapleton, Marlys Davis, Rebecca Beaton, Lynn Mell and Marcus Volke.***

Peggy Fouts motioned for the State Office to look at moving the \$45,000 that is currently listed under County Phase II Implementation – mapping administration and the MSAG Coordination currently listed under the Phase I Implementation – 3.0 which totals \$340,000 to have both items moved under the Wireline Operations Contract. Dan Aycock seconded the motion. Discussion ensued regarding the motion. ***Peggy Fouts amended the motion to have the State Office make a determination on what is the best way for the move to happen to best benefit the counties. Dan Aycock seconded the amendment.*** The question was called for. ***The motion passed. There were two nays. The following people abstained from the motion: Terry Stapleton, Rebecca Beaton, Lynn Mell, Marlys Davis and Tim Goss.***

Bob Oenning noted that he would be make a decision quickly to assure that contracts would not be delayed.

NEW Business:

Bob Oenning stated that there has been a new bill introduced to the United States Senate. This bill set-up a national program that supports the 911 programs. It also provides some funding to the 911 program, and it states that States are will not taking money from 911 dedicated funds or that state will lose its Federal funds. It also allocates \$500,000,000 each fiscal year for 911 activities.

The next meeting will be held THURSDAY, JULY 17, 2003 at THE RADISSON SEATAC HOTEL.

ACTION ITEMS:

Quarterly consultant reports to be handed out.

Dan Aycock motioned to approve the minutes from the May 22, 2003 meeting as amended. Jim Potts seconded the motion. The motion carried.

There was a request that the state office send out the revenue report form to the large counties. The state office will make the request for information.

Marj Williams motioned to adopt Option #1 – Maintain current situation and to pay all the LEC charges. For the counties who cannot afford to implement phase II for them to pull their requests off the table, leaving more money for operations contracts (this also frees-up local money for operations rather than toward an implementation that they can not afford to sustain). Have the State office do an implementation schedule based on projected revenue and then phase in the Phase II implementation on the schedule set forth by the State office. Tim Goss seconded the motion. Marj Williams and Tim Goss voted yes- mostly nays. The motioned did not pass.

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